

DELHI DEVELOPMENT AUTHORITY

SIRI FORT SPORTS COMPLEX

RULES & REGULATIONS

1. Introduction

Siri Fort Sports Complex has been set up by the Delhi Development Authority as a part of development and growth of Sports in Delhi. The name of the body will be Delhi Development Authority, Siri Fort Sports Complex. It will have flood lit Tennis, Basketball, Golf Driving Range, an Indoor Badminton Stadium and playing facilities for Squash, Table Tennis, Billiards, Cricket, Football, Hockey, Aerobics, Yoga, Taekwondo, Multigym, Swimming, Mini Golf Course, Jogging, Croquet, Skating, Shooting, Reiki, Naturopathy & Children Park and Lawn Bowling. Facilities for other sports may be added subsequently.

2. Objectives

The objectives of the DDA Siri Fort Sports Complex (hereinafter called the Sports Complex) are :-

- To provide recreational & healthy environment to the citizens of Delhi keeping in view the requirement of Master Plan.
- To induce sports activities and spirit of mutual help and goodwill among citizens of Delhi in general and in members of the body in particular.
- To promote various sports e.g. Tennis, Squash, Table Tennis, Billiards, Badminton, Taekwondo, Golf, Aerobics, Swimming and other team games.

3. General Objectives

- To buy, prepare, supply, sell or deal in all kinds of apparatus/

materials used in connection with games provided by the Sports Complex.

- To purchase, hire, make or provide and maintain all kinds of furniture, implements, tools, utensils, linen, stationery, cards and other items required in connection with the running of the Sports Complex.
- To hire, engage and employ markers, coaches, instructors, groundsmen and other staff required for day to day running of the complex and to pay to them as per service conditions as may be agreed upon.
- To work under overall control, supervision and direction of the Management Board under the chairmanship of Hon'ble L.G. of Delhi for promotion of Sports facilities in Delhi.
- To do all other lawful things as are incidental or conducive for the attainment of the above objectives.
- The management Board shall have power from time to time to make, alter and repeal all such rules/bye-laws as they may deem necessary or convenient for the proper conduct and management of the Sports Complex.

4. Membership

Various categories of membership are given below and are defined in succeeding paragraphs. Membership in respect of all the categories will be approved by or on behalf of the



Management Board. Membership, however, only provides playing rights in the Sports Complex.

- (a) Individual Membership; Indian/ Foreign Citizen
- (b) Dependant Membership
- (c) Associate Membership
- (d) Senior Citizens Membership
- (e) Corporate Membership; Indian/Foreign Companies
- (f) Non-Resident Indian (NRI) Membership
- (g) Temporary Membership
- (h) Special Temporary Membership
- (i) Honorary Membership
- (j) Special Honorary Membership
- (k) Staff Membership (DDA Staff only)
- (l) Guest Membership
- (m) Casual Membership (pay & play)

5. Individual Membership

Any Individual above 21 years of age shall be eligible for becoming a regular member. The membership once granted shall not be transferred. Individual member can nominate his/her spouse and children (between age of 5 years to 21 years) as dependant. It is necessary to nominate dependants at the time of applying for individual membership. The monthly subscription in respect of dependant members as prescribed from time to time shall be effective from the date of approval of individual membership. The total monthly subscription shall thus be calculated as per the family details given by the member. The dependant members once nominated are liable to continue as dependant members till they attain the age of 21 years, the eligible age for Associate Membership. The Management Board however reserves the right to refuse or accept the membership of the dependants.

6. Dependant Membership

- 6.1 Spouse and legal children-between the age of 5 years to 21 years, are eligible to become dependant members. Dependants, however, have to be nominated by the member and their details should be disclosed in the application form/bye-laws form at the time of applying for any category of membership.
- 6.2 Any member who gets married after obtaining the membership of the Sports Complex may get his/her spouse included as dependant from the date of marriage. Similarly, children on attaining the age of 5 years are permitted as dependants. The onus of including the name of dependants, and payment of their subscription lies with the member. The monthly subscription in such cases shall be effective from the month of their getting married or children attaining the age of 5 years.
- 6.3 Unless payment of subscription for dependants is made from the date of approval of individual membership, dependants will not be issued the membership card.
- 6.4 **Dependant children will cease to be dependant member on attaining the age of 21 years. They must surrender their membership card.**
- 6.5 The individual member intending to enroll his dependants as members at a later stage shall have to pay the monthly subscription as applicable with retrospective effect i.e. from the date of approval of his/her membership.
- 6.6 Dependant cards will be issued for a period of 5 years at a time and new cards will be changed every 5 years with latest photographs.

7. Associate Membership

On attaining the age of 21 years, the dependant children of a member who have used the complex for a minimum period of one year may apply for Associate membership if



he/she wishes to continue the use of the complex. Depending upon the availability of vacancies, the Sports Management Board may grant Associate Membership subject to following conditions:-

- a) Option to become Associate member must be exercised within one year of attaining the age of 21 years.
- b) Payment of a non-refundable entrance fee is equivalent to 50% of prevalent entry fee.

7.1 The monthly subscription for Associate members will be same as for the individual members.

7.2 **Associate members are not permitted to add dependants & to bring guests.**

8. **Senior Citizens Membership**

Senior Citizens membership is meant only for those who have attained the age of 60 years. This will be against proof of age. Only spouse will be permitted as dependant member.

9. **Corporate Membership**

Public sector and private commercial firms are eligible for Corporate membership subject to approval and payment of prescribed entrance fee. One nominee will be allowed to use the facilities on monthly subscription as prescribed from time to time. The sponsoring firm may get the name of nominee changed by giving prior intimation and taking approval before change of nominee is effected. The cards of the previous nominees will be surrendered.

10. **NRI Membership**

NRIs are eligible to obtain individual membership subject to payment of prescribed entrance fee. The entrance fee is in Rupee equivalent of US\$ 1000, The amount should be paid by draft in Rupees from non-resident account of the NRI through a scheduled bank along with a certificate

from the bank certifying that the amount has been debited from NRI account of the individual.

11. **Temporary Membership**

Temporary membership is for a period of 3 months on one time non-refund-able payment of fee as prescribed. It is family membership. Spouse and children constitute the family. Dependants (spouse and children) pay the prescribed fee for the dependant membership. Payment should be made in advance by way of Bank Draft/Pay Order. **Temporary members are not allowed to bring Guests.**

11.1 Temporary membership is given by the Secretary on first come first serve basis and on availability of vacancy.

11.2 Applicant is required to submit two stamp size photographs of self and dependants for separate membership cards. A copy of birth certificate for dependant legal children between the age of 5 years to 21 years is also required.

12. **Special Temporary Membership**

Only Central Govt. Officials residing within the radius of 2 Kms. from the complex are eligible for this type of membership, subject to approval by the Management Board and on payment of Rs. 4,000/-or as revised as one time non refundable fee for one year for the applicant, spouse and children (children below 21 years). Officials working in Banks, Public Sectors and Autonomous bodies are not eligible for this type of membership.

13. **Honorary Membership**

Past and present Chairman, Vice-Chairman, Finance Member and Engineer Member of DDA will be the Honorary Members.

14. **Special Honorary Membership**

This is offered to Arjuna Awardees or



to exceptional National /International players residing in Delhi as per the rules framed by the Sports Management Board. Special Honorary member will be exempted from paying the entry fee but will be charged normal monthly subscription as per prescribed rates.

15. **Staff Membership**

This type of membership is restricted only to employees of the DDA.

16. **Guest Membership**

Guests can be brought by the regular member to avail facilities of the Complex as per bye-laws of the Complex, subject to payment of Rs. 25/- per day or as revised. The name of the guest and that of the member will be entered in the book kept for the purpose. **The duty in-charge has the right to refuse or accept guest membership.**

16.1 A member will be responsible for the conduct of his/her Guest.

16.2 Management/duty in-charge has right to refuse any guest during peak hours i.e. 6.00 to 8.00 AM and 7.00 to 9.00 PM (in summer) & 6.30 to 8.30 AM and 6.30 to 8.30 PM (in winter) for any facility.

17. **Casual Membership (Pay & Play)**

Casual membership (valid for the day) may be allowed by Complex in-charge subject to payment of Rs. 40/- and Rs. 100/- for Indian Nationals and Foreign Nationals respectively and other charges as may be prescribed from time to time. This category of membership will be allowed subject to availability of sports facilities.

18. **Membership of widows/ widowers**

In the case of widow / widower of a deceased individual member who applies to be admitted as an individual member, she/he may be made a member subject to the approval of Director (Sports). No entrance fee shall be payable in such cases.

However, previous outstanding dues will be settled before membership is allotted.

19. **Membership Card**

19.1 Each member and dependant member will be permitted to use the facilities only on production of membership card. Separate membership cards for members and dependants are required to be made on payment as prescribed from time to time. Member's / dependant's coloured photograph of size 1" x 1 1/2" has to be affixed on the card.

19.2 It is the responsibility of the member to apply for preparation of membership card and to collect it after the due date.

19.3 **Not applying or collecting the cards will not be an excuse for not paying monthly subscription/ using the facilities without having the membership card.**

19.4 If a card is lost the member has to apply for duplicate card along with copy of Police Report. In case of loss of card by dependant, a request is required from the member for duplicate card.

19.5 Loss of card will invite penalty of Rs. 25/-or as revised plus additional charges as prescribed for making a duplicate card.

19.6 Validity of dependant card for children is 5 years or the date of attaining the age of 21 years whichever is earlier. On completion of 5 years from the date of issue of the card the member should apply for the fresh card specially for the dependant on payment and surrender the old card.

20. **Entrance fee & Subscription Fee for Membership**

The following are the rates for entrance fee and monthly subscription. These are subject to revision from time to time.



Membership	Entry Fee (Non Refundable)	Monthly Subscription		Remarks
		Member	Dependant	
A. Individual Membership				
a. Indian Citizen				
i. Govt. Service**	Rs. 7,500/-	Rs. 150/-	Rs.50/-	
ii. Others (Non-Service)	Rs. 15,000/-	Rs. 150/-	Rs.50/-	
iii. Staff Membership (DDA Employee)	Rs. 1,500/-	Rs. 60/-	Rs.35/-	
iv. Senior Citizen	Rs. 2,000/-	Rs. 90/-	Rs.50/-	
v.			Rs.30/-	below 60 yrs. above 60 yrs.
b. Foreign Citizen	\$ 1500	\$ 50	\$ 15	
c. Non Resident Indian	\$ 1000	Rs. 150/-	Rs.50/-	(equivalent in Rs.)
d. Associate	Rs. 7,500/-	Rs. 150/-		Dependant not entitled
B. Corporate Membership (one nominee)				
i. Indian Company	Rs. 75,000/-	Rs. 500/-	-	} Including dependant
ii. Foreign Company	\$ 7,500	\$ 70	-	
C. Temporary Membership (for 3 months only)				
i. Indian Citizen	Rs. 1,500/-	-	Rs. 150/-	} Including dependant
ii. Foreign Citizen	Rs. 3,000/-	-	Rs. 150/-	
D. Spl. Temporary (1 year)	Rs.4,000/-	-	-	
E. Spl. Honorary	Exempted	Rs.150/-	Rs. 50/-	
F. Absentee Membership	Nil	Rs. 45/-	Rs. 25/-	
G. Guest Membership (accompanied with the member)	Nil		-	Rs. 25/- per day Per guest
H. Casual Membership (Pay & Play)				
i. Indian Citizen	Rs. 40/-	-	-	} per day per person
ii. Foreign Citizen	Rs. 100/-	-	-	

Note :- 1. All the charges / fee are subject to change without any notice.

2. Entry fee of Membership is non- refund able

**** Govt. Servants-employees of Central Govt., State Govt., and local bodies i.e. MCD, New Delhi Municipal Council, Delhi Jal Board & Delhi Vidyut Board.**

3. Service Tax as applicable will be charged extra on all the payments.

21. Payment of Subscription

21.1 No bills will be sent to the members. Dues as per the rate of subscription may be sent by cheque or paid in cash to the Accountant/ Cashier of the Sports Complex (between 10.00 AM to 3.00 PM except lunch break from 1.00 PM to 2.00 PM on all working days). Subscription may be paid in advance for a quarter, six months or for full year.

21.2 Members may also drop the cheque of monthly subscription even in the odd hours in the Cheque Box affixed in the Administrative Block with the following information on the the back of the cheque:-

- Name of Member
- Membership Number
- Number of dependants
- Period of payment



The cheque must be crossed A/c payees only, drawn in favour of "SFSC-DDA". Outstation cheques will not be accepted.

21.3 Receipt of such cheques will be available at the Reception / in Pigeon Box affixed in the Administrative Block.

21.4 Cheque may also be sent by post or through courier. The receipt of such cheques will also be available at the Reception / in Pigeon Box.

22. Exemption for Subscription

22.1 Honorary Members and their dependants shall not be liable to pay any entrance fee or monthly subscription.

22.2 DDA officials who are working in the Sports Complex in various capacities are exempted from paying subscription including their dependants as long as they are working in the Sports Complex.

22.3 DDA Engineers, Architects etc. who are associated with the development of sports Complex would also not be charged monthly subscription till such time they are associated with the Sports Complex. However, monthly subscription for their dependants would be payable at normal rate. Such cases will be processed and approved individually by Director (Sports) on receipt of written request from the members.

23. Termination of Membership

Membership can be terminated for any of the following reasons :-

- (a) On the Member's request.
- (b) For non-payment of dues for a period of 3 months or more. The Management Board will not

be responsible for non-receipt of letters/dues notices by the members.

(c) For misconduct or any act considered prejudicial to the good name and smooth functioning of the Sports Complex or infringement of rules, regulations and bye-laws of the Sports Complex or if any member is adjudicated as bankrupt or insolvent.

(d) If being a subject of a foreign State where war has been declared between India and the state for which he/she is a subject.

(e) If any member is convicted for any offence considered as misconduct or moral turpitude by the Management Board.

(f) If in the judgement of the Chairman/ Vice Chairman, DDA, the continuance of the membership is prejudicial to the interest of the Sports Complex.

(g) The members are not allowed to form any Forum or Association or any Trade Union activities within the DDA sports complexes, failing which, such members will be liable to be expelled from membership and their membership will be terminated. In this behalf, the decision of the Sports Management Board or Vice-Chairman, DDA shall be final & binding.

24. Non-Payment of Dues

Any member who does not pay his subscription in advance for a period of three months i.e. for one quarter



will be sent a registered notice addressed to his last known address as per records of the complex asking him to clear it within 15 days of the issue of notice. If the member fails to pay the dues within the stipulated period, his / her name will be put up in the defaulter's list on the complex's Notice Board for another 15 days and thereafter his membership will automatically stand terminated.

25. Restoration of cancelled Membership

Restoration of membership is normally not permitted except in exceptional cases if applied within a period of two years subject to the satisfaction of Director (Sports) and on payment of 1/3rd of the current membership entrance fee along with upto date payment of arrears including the period for which membership remained under cancellation.

Restoration Charges will be based on the status of membership category on the date from which membership stood cancelled i.e. if the member defaults after becoming Senior Citizen, only then will the restoration charges be based on entry fee/ monthly subscription as applicable to Senior Citizen.

25.1 Request for restoration of membership will not be entertained where membership was cancelled :-

- i) On the member's request.
- ii) For misconduct or any act considered prejudicial to the good name and smooth functioning of the complex or infringement of rules/ regulations and bye-laws of the sports complex.
- iii) If any member is proceeded against for any offence

considered as misconduct or moral turpitude by the Management Board.

25.2 Proof of out of station / residence submitted for restoration of membership will not be entertained for absentee membership of period (affected period) for which membership remained under cancellation.

26. Dishonoured Cheques

Members whose cheques deposited with the complex, are dishonoured either due to "Refer to Drawer" "funds not catered" or "stoppage of payment" or for any other reason will be required immediately to pay their dues in cash along with a penalty of Rs. 35/-. In the event of payment not being made within the specified period as given in the rules, the membership is liable to be terminated.

27. Notices to Members

In all cases where it is necessary to give notice to members under any of the rule, it shall be sufficient that such notice be sent or posted to their last known address, save as otherwise provided.

28. Infraction of Rules & Bye-Laws

The Management Board is empowered to suspend the membership of any member for infraction of rules and bye-laws and can disqualify him/her for the use of complex facilities.

29. Conduct of Members

In case the conduct of a member or dependant, in the opinion of the complex incharge is injurious to the character and interest of the complex, his/her membership shall be suspended/ terminated.



30. Absentee / Outstation Membership

30.1 Members who may be remaining temporarily out of Delhi/Country for a minimum period of three months at a time may apply for absentee (Outstation) membership. This will commence only from the date of their departure and subject to the receipt of written communication along with documentary proof in the form of office order, transfer certificate, passport/ visa etc.

Absentee (outstation) membership will be approved on the surrender of cards which can be reclaimed on return by the member.

30.2. Dependants will also be treated as outstation absentee members along with the member. Dependants, however, can be granted permission for being outstation absentee members separately if they are staying outside for studies etc. subject to providing proof and surrendering of cards.

30.3 Not using the complex for any reason is no excuse for claiming absentee (outstation) membership.

30.4 Satellite towns like Noida, Faridabad, Gurgaon, Ghaziabad, Bahadurgarh are treated as being within Delhi.

30.5 Monthly subscription for absentee membership is Rs. 45/- per member & Rs. 25/- for each dependant or as revised.

30.6 Absentee (outstation) membership will be granted for a maximum period of five years continuously.

30.7 Absentee (out-station) membership will not be granted ex-post- facto. It will commence from the date of receipt of written request & completion of usual formalities.

31. Use of Complex by Govt./

Recognised Schools/Colleges/ Institutions.

Permission to Schools/ Colleges to use the facilities of the complex can be granted on batch booking basis for a period of one month. This is applicable to games like Basketball, Football, Hockey, Table-Tennis, Badminton, Squash, etc. on nominal charges as fixed from time to time for each category per hour per month. This permission will be granted subject to availability of grounds/ courts/tables.

32. Copies of Rules & Bye-Laws

32.1 A Copy of the rules & bye-laws will be available in the Complex Administrative office for any reference and shall be furnished to members of the complex on payment of Rs.50/- or as revised on demand.

32.2 Any person who has taken up membership of the complex is bound by the rules, regulations and bye-laws of the complex.

33. Utilization of Sports facilities by students who are not members.

Students are permitted to use sports facilities at sports complex between 10.00 AM to 4.00 PM on production of their Identity Card and subject to payment of Rs.10/- per day or Rs. 200/- per month or as revised rates of fee. Other rules and regulations & bye-laws of the complex will remain the same for them.

34. Coaching

Coaching in certain disciplines is available in the complex. The complex has engaged the services of qualified coaches from time to time. Details of coaching classes & fee can be obtained from the office of the sports complex.



34.1 Apart from the complex coaches, no other private coaching is allowed in the complex from the members or any guest and other persons. Complex authority will not be responsible for cheating or any misconduct by such persons.

34.2 If some body is found indulging in private coaching, the complex authority has full right to debar such member/ coach from the complex and disciplinary/ punitive action will be initiated against such member.

35. Timings

The timings of opening and closing of sports complex and of any facility provided therein will be as per order of the Management Board. Normally, timings will be 6.00 AM to 9.00 PM in summer. In winter, the sports complex will open at 6.30 AM and members can use the facilities upto 8.30 PM. Monday will be observed as closed day for sports facilities. The Management Board may set apart specific timings/days for use of facilities by juniors, for coaching and training too. The Management Board may also prescribe specified days on which guests may not be allowed.

36. Compensation Against Any Loss/ Injury/ Damages

The members, their dependants / guests and other persons are required to take all precaution so that no loss, injury or damage is caused to any person. The DDA and/or the Management of the Sports Complex shall not be responsible for any injury, loss or damage sustained or caused to any member, his her dependants, any other person brought to the Complex or passing through the Sports Complex or using

any facilities of the Sports Complex. The DDA and the Management shall not be responsible for any loss, injury or damage caused to any person on any account including the negligence or otherwise of other member or persons of the complex or using the Complex and the DDA and its Management shall be kept indemnified and shall always be kept indemnified by the members and other persons.

37. Refund of non-utilization of Sports Facility

No compensation whatsoever will be made by refund of money or adjustment against future play in the event of failure of power supply, bad weather, rain or for any other reason beyond the control of the Management.

NOTE :

1. It shall be the responsibility of the applicant to enquire about approval of his membership within 30 days from the date of submission of application form, if approval/non-approval of membership is not received. Non-receipt of such a letter shall not tantamount to any claim of the member.
2. No bills will be sent for monthly subscription. Members will be required to clear their dues on or before the 10th of every calendar month.
3. It is mandatory to show the membership card/receipt to the Security Personnel/ Game Attendant posted at reception / gate before entering into the facility area. Membership card can be checked at any time any where by complex officials/ officers.

